Advisory Board of Directors
Regular Meeting Minutes
Wednesday, December 15, 2021 at 6 pm
Via Zoom Meeting ID 824 0316 0291

Call to Order:	6 pm by Chairperson Rothberg.
Pledge of Allegiance:	Announced by Chairperson Rothberg.
Roll Call:	
MORPD Directors Present:	Rothberg, Evans, Todd and Alcalay.
MORPD Staff Present:	Barton, Hichborn, Woodland, Tierney, Curtola, Dahlberg, and Hawthrone.
Public Present:	Brian Brooks and Yufi Holloway.
Chairperson's Comments:	Wishes staff Happy Holidays.
Board Comments/Discussion:	Director Todd applauds staff on offering some free classes at this time of year.

Announcement by Chairperson: Members of the public may address the Board on District topics not listed on this agenda. It is a violation of state law for the Board to discuss or act on non-agenda items. Board members may only briefly ask clarifying questions or refer matters to staff. Speakers are limited to three (3) minutes.

Public Comment: None

Consent:
1.   Approve Resolution 2021-10, Authorizing Remote Teleconference Meetings for December 16, 2021 to January 15, 2022.
      Action: After discussion, on a Motion by Director Alcalay, seconded by Director Evan, the Advisory Board of Directors voted to approve Resolution 2021-10, Authorizing Remote Teleconference Meetings for December 16, 2021 to January 15, 2022. A roll call vote was taken. Directors Rothberg, Todd, Evans and Alcalay approve the consent item.

Action:
2.   Approve MORPD entering a three (3) year contract with Emerald Green Landscaping Service.
      Action: After discussion, on a Motion by Director Alcalay, seconded by Director Todd, the Advisory Board of Directors voted to approve MORPD entering a three (3) year contract with Emerald Green Landscaping Service. A roll call vote was taken, Directors Rothberg, Evans, Todd and Alcalay approve the motion.

Discussion:

3.   Advisory Board proposed meeting schedule 2022.
      Staff notes that the July and August meeting dates/times may be subject to change.

4.   Reserve Budget workshop presented by Finance Manager Darren Woodland.
      Board Members are concerned why the Reserve Budget is so large and request a historical summary of statistical data showing how the District came to hold this amount over the years. District Administrator Barton states previous Board members directed staff to add more savings to the reserves each year.

      Staff notes that there is a minimum 10% stated for the reserve budget in the policy but there is no maximum stated. After discussion, it is decided that 20% is an optimal maximum percentage for the Reserve Budget. Staff is directed to schedule another workshop after the amount of remaining money from the budget is determined with a recommendation of how to spend the funds. Board Members suggest rewriting the Reserve Budget Policy so that it includes the optimal maximum percentage. Staff notes that the policy will need to be brought to the Personnel Committee for review before it can be changed. Board requests a 10-year forecast from staff to determine the best- and worst-case scenario of revenue coming in for property taxes.
      Board member Alcalay recommends a name change from "Personnel Committee" to "Personnel/Governance Committee".

Staff Comments/Reports: A Personnel Committee meeting will be scheduled in January. A Facilities Committee meeting is scheduled for January 26, at 2pm. Staff thanks Board and staff.

Next Regular Meeting: Tuesday, January 11, 2022 at 6 pm. As of the date of this notice, social distancing measures are in effect due to the COVID-19 pandemic. Parties interested in participating in the public hearing should visit the District's website at https://www.morpd.com/advisory-board-meetings for current information on how to provide public comment.

Adjourn: 6:57 pm.

Debra Tierney

_____ January 11, 2022
Debra Tierney, Clerk of Board   Date