



Advisory Board of Directors
Regular Meeting Minutes
Tuesday, May 9, 2023, at 6:00 pm
Via Zoom Meeting ID: 864 6241 8732
4701 Gibbons Drive, Carmichael, CA 95608

- Call to Order:** 6:00 pm by Chairperson Brown Todd.
- Pledge of Allegiance:** Announced by Chairperson Brown Todd.
- Roll Call:**
- MORPD Directors Present:** Brown Todd, Alcalay, Bannister, Rothberg and Evans.
- MORPD Directors Absent:** None.
- MORPD Staff Present:** Barton, Hichborn, Curtola, Friedrich, and Hawthorne.
- Public Present:** Ed Espinosa and Anthony Hernandez of Francisco and Associates, and Dylan S.
- Chairperson's Comments:** Brown Todd states that she will regretfully not be able to attend the SJUSD award ceremony, recognizing the accomplishments MORPD has achieved for partnerships with the school district. Brown Todd also notes that she will not be attending the June 13, Advisory Board meeting.
- Board Comments/Discussion:** None.
- Announcement by Chairperson:** Members of the public may address the Board on District topics not listed on this agenda. It is a violation of state law for the Board to discuss or act on non-agenda items. Board members may only briefly ask clarifying questions or refer matters to staff. Speakers are limited to three (3) minutes.
- Public Comment:** None.
- Consent:**
1. Approval of April 9, 2023, Regular Board Meeting Minutes.
 3. Monthly Budget Reports, March 1-31 Period 9, FY 2022-23.
 4. Administrative Division Report.
 5. Recreation Division Report.
 6. Parks Division Report.
 7. Staff Work Plans.

ACTION: After discussion, on a Motion by Director Alcalay, seconded by Director Evans, the Advisory Board of Directors voted to approve all consent items. A roll call vote was taken.

AYES: Brown Todd, Alcalay, Bannister, Rothberg, and Evans.

NOES: 0

ABSENT: 0

ABSTAIN: 0

2. Mission Oaks Recreation and Park District Park Patrol Reports for April 2023 from Fulton El Camino Police, Sacramento County Sheriff Off Duty Patrol and Tiger Security.

Director Alcalay notes that Tiger Security is in MORPD parks more than any of the Districts security services, yet their reports lack substance.

Hichborn notes that staff receives daily reports from Tiger Security however, the reports are condensed at the end of the month into the report that the Board receives.

Director Alcalay requests that staff bring in the business cards that security hands out to park patrons, as reference for the Board. Director Alcalay also suggests staff create a similar business card that has the Districts information, to show that the Tiger Security is connected to Mission Oaks.

Hichborn agrees to Director Alcalay's requests.

Director Alcalay questions if Fulton El Camino Police also give daily reports and asks staff to give details on a specific incident from the FEC April report.

Hichborn notes that FEC does not give daily reports and explains the incident.

Director Alcalay recommends staff go on a ride along with an FEC officer to see how MORPD parks are being serviced and that staff discuss parking enforcement at the next Facilities Committee meeting.

ACTION: After discussion, on a Motion by Director Alcalay, seconded by Director Rothberg, the Advisory Board of Directors voted to approve all consent items. A roll call vote was taken.

AYES: Brown Todd, Alcalay, Bannister, Rothberg, and Evans.

NOES: 0

ABSENT: 0

ABSTAIN: 0

Information/Reports/Presentation:

8. District Administrator Report.

- Recreation Report. (Verbal)
- Parks Reports. (Verbal)

Barton thanks Director Alcalay in assisting with getting Board member compensation raised from \$50 to \$100 and increasing the number of meetings a Board member can be paid from two to three. Barton continues his thanks to Carmichael and Sunrise Park Districts for assisting to get construction costs for District projects raised from \$500,000 to \$1 million.

Director Alcalay commends Barton on his hard work and perseverance in both accomplishments.

Barton states that the District is currently holding interviews for a Recreation Supervisor and Administrative Services Manager.

Barton notes that Sacramento is striving to be the first city in the nation to be recognized as a national park city, due to the number of parks the city currently has. This County decision can potentially affect the District and that staff will be monitoring the status of this information.

Curtola mentions upcoming events including an MVP award ceremony hosted by San Juan Unified School District, where Mission Oaks will be a recipient for the lunch time programs that were created for Katherine Johnson and Arcade Middle Schools. Other events included are the English Learners League soccer program for refugee students, the Sons In Retirement walking club currently held at SCC, and the Kids Carnival that will be held on May 13 which will be sponsored by House Real Estate. Curtola notes the second annual Earth Day Luncheon, that occurred on April 27, was almost sold out and completely sponsored with no costs to the District.

Director Alcalay questions the picture of a painted bench in the recreation reports attached photos.

Curtola notes that the bench revamp was a G.O.A.T project done by Katherine Johnson Middle Schoolers and is themed around the schools aeronautical theme.

Director Alcalay praises staff for their creativity in their programs and recommends staff keep consistency and the current rebranding in mind when it comes to future projects.

Hichborn states that due to complaints from a neighbor regarding noise for the newly installed workout equipment on the DG trail, staff contacted Kya Group and requested they switch the equipment location with other equipment that was quieter. Hichborn notes the relocation of the equipment was at no cost to the District. Hichborn mentions the status of District projects such as maintenance of the splash park at SCC in preparation for summer, the HVAC system currently being moved and updated at MOCC and the Eastern Oak pickleball court construction finalizing, allowing the courts to re-open.

Director Rothberg questions about noise complaints from the pickleball courts.

Hichborn notes that there is noise, and that staff has received complaints from neighbors, however a solution is currently being discussed.

Discussion: None.

Action:

9. Approve Resolution 2023-04 Declaring the Intention to Levy Assessments for Fiscal Year 2023-24 Preliminarily Approving the Engineer's Report and Providing Notice of Public Hearing of the Mission Oaks Recreation and Park District Parks and Recreation Maintenance and Improvement District.

Barton states that an asterisk has been added to the report to note that the 3% mentioned in the assessment signifies the highest percentage the assessment fee can be raised to.

Board members are concerned that the assessment will be raised by 3% and that by approving the resolution MORPD will be locked into a 3% raise.

Espinosa clarifies that the wording used in the engineers report is standard with the other districts and cities that Francisco and Associates creates reports for. Espinosa notes that the amounts in the report are all preliminary and will not be set until the public hearing is held and the Board decides on a percentage amount to raise if any is wanted.

Barton mentions to Espinosa that the following should be added to the report: MORPD intends to levy assessments for Fiscal Year 2023-24 Preliminarily Approving the Engineer's Report and Providing Notice of Public Hearing of the Mission Oaks Recreation and Park District Parks and Recreation Maintenance and Improvement District with up to a 3% increase.

Director Alcalay suggests that the recommendation included in the staff report be separated into two distinct recommendations, one to approve levying the assessment and two, deciding how much, if any, to raise the assessment.

Barton and Espinosa instead suggest that staff and the Board discuss and convey thoughts during the April Board meeting when the assessment process starts, so that the topic isn't blindsiding during later meetings with topics regarding the Assessment.

Director Alcalay questions if the highest percentage is 3% then how the District in previous years has been able to raise the assessment fee by 4%.

Espinosa states that if not all the 3% allowed is used it can be cumulated over time and used when future assessments are being done.

Alcalay requests that an informational one-page report be created by Francisco and Associates that clarifies the process of raising assessment fees and the amounts that pertain only to MORPD so that the report is easier to read. It should also include information regarding the cumulative percentages that was previously mentioned.

ACTION: After discussion, on a Motion by Director Rothberg, seconded by Director Bannister, the Advisory Board of Directors voted to approve Resolution 2023-03 directing preparation of the Engineer's Report for the Mission Oaks Parks and Recreation Maintenance and Improvement District for Fiscal Year 2023-24. A roll call vote was taken.

AYES: Brown Todd, Alcalay, Bannister, Rothberg, and Evans.

NOES: 0

ABSENT: 0

ABSTAIN: 0

Staff Comments/Reports: None.

Next Regular Meeting: Tuesday, June 13, 2023, at 6:00 pm. As of the date of this notice, social distancing measures are in effect due to the COVID-19 pandemic. Parties interested in participating in the public hearing should visit the District's website at <https://www.morpd.com/advisory-board-meetings> for current information on how to provide public comment.

Adjourn: 7:49 pm.

Shayne Hawthorne

Shayne Hawthorne, Clerk of Board

June 13, 2023
Date