

PUBLIC COMMENT PROCEDURES

The Mission Oaks Board fosters public engagement during the meeting and encourages public participation, civility and use of courteous language. The Board does not condone the use of profanity, vulgar language, gestures or other inappropriate behavior including personal attacks or threats directed towards any meeting participant. Seating is limited and available on a first-come, first-served basis.

Speaker time limits

In the interest of facilitating the conduct of the District business, members of the public (speakers) who wish to address the legislative body during the meeting will have specific time limits as enumerated below. Consent matters are acted upon as one unit, while Public Hearings and separate matters are acted upon individually. Matters not on the posted agenda will be discussed in accordance with the order of the agenda. Speakers should not expect Board members to comment on or respond to comments directly during the meeting. The Board may request district staff to follow up with a speaker or provide additional information after the meeting or at a later date.

The Chair may increase or decrease the time allocation. Each speaker shall limit remarks to the specified time allotment as follows:

- Speakers will have 3-minutes total for a single and/or multiple consent item(s)
- Speakers will have 3-minutes total for each separate item
- Speakers will have 3-minutes total for any matter not on the posted agenda

When the Chair opens public comment for an agenda/off agenda item, members of the public have the option of making a comment as follows:

In-Person public comment

Speakers will be required to complete and submit a speaker request form to Clerk staff. Each individual will be invited to the podium to make a comment.

Written public comment

Members of the public may send a written comment which is distributed to Board members and filed in the record. Contact information is optional and should include the meeting date and agenda number or off agenda item to be sent as follows:

Email a comment to BoardClerk@morpd.com

Mail a comment to 3344 Mission Ave., Carmichael, CA 95608