



**Advisory Board of Directors  
Regular Meeting Minutes  
Tuesday, October 11, 2022, at 6:00 pm  
Via Zoom Meeting ID: 824 6605 8409**

- Call to Order:** 6:00 pm by Chairperson Evans.
- Pledge of Allegiance:** Announced by Chairperson Evans.
- Roll Call:**
- MORPD Directors Present:** Evans, Todd, Alcalay, Bannister and Rothberg.
- MORPD Staff Present:** Barton, Hichborn, Woodland, Curtola, Dahlberg, and Hawthorne.
- Public Present:** Vidhu Shekhar, Michael Ehrgott and Janice Simoni.
- Chairperson’s Comments:** None.
- Board Comments/Discussion:** Rothberg mentions his gratitude for all who came out to the groundbreaking of emPOWERment Park and for all involved in making it possible for the park to be built. Rothberg mentions he would like all staff at MORPD to be present at the parks ribbon cutting ceremony next year. All Board members agree. Director Todd states that her and Director Bannister recently attended the SDLA Leadership conference in Napa and found the training worthwhile. Director Evans states that he would like Todd and Bannisters information from the conference added into the District administrators report for the next Advisory Board meeting.
- Announcement by Chairperson:** Members of the public may address the Board on District topics not listed on this agenda. It is a violation of state law for the Board to discuss or act on non-agenda items. Board members may only briefly ask clarifying questions or refer matters to staff. Speakers are limited to three (3) minutes.
- Public Comment:** Shekhar thanks MORPD for continuing to keep most of its parks open during the pandemic. Shekhar states that the playground at Cowan Elementary school has needed repairs for a while and requests MORPD to make those needed updates and take better care of the playground area so that families and children at the school are able to enjoy it safely. Ehrgott agrees with the statements that Shekar made and adds that the rubber surface of the playground floor is falling apart and requests that be replaced. Ehrgott also requests that signage be added to the park side of the school, stating that dogs must be on a leash, since people with off leash dogs is a large problem at the park. Janice Simoni requests MORPD’s memorial tree policy be added to next month’s meeting.

**Consent:**

1. Approval of September 13, 2022, Regular Board Meeting Minutes.
2. Adopt Resolution 2022-14, Authorizing Remote Teleconference Meetings for October 12, 2022, to November 11, 2022.
3. Mission Oaks Recreation and Park District Park Patrol Reports for September 2022 from Fulton El Camino Police and Sacramento County Sheriff Off Duty Patrol.
4. Monthly Budget Reports, August 1-31 Period 2, FY 2022-23.
5. Administrative Division Report.
6. Recreation Division Report.
7. Parks Division Report.
8. Staff Work Plans.

**ACTION:** After discussion, on a Motion by Director Rothberg, seconded by Director Todd, the Advisory Board of Directors voted to approve all consent items. A roll call vote was taken.

AYES: Evans, Todd, Alcalay, Rothberg, and Bannister.

NOES: 0

ABSENT: 0

ABSTAIN: 0

**Information/Reports/Presentation:**

9. District Administrator Report.
  - Recreation Report (Verbal).
  - Signage Committee Report (Verbal).

*Barton reiterates the projects stated on the District Administrators report that are currently being completed by staff. Barton mentions that several policies are in the process of being updated and they will be brought to County Council before being presented to the Board.*

*Director Alcalay mentions that staff should look at other agencies policies for ideas on updating our own.*

*Barton states that the MORPD Employee recognition event will be on Thursday, October 20 at 4pm and invites all Board members to attend and show support. Barton mentions that since staff have posted advertisements for the Citizens Oversight Committee, ten applications from interested members of the public have been submitted. Barton also states that staff have decided that the next Parks Tour be on Thursday, November 10 from 10am-1pm.*

*Members of the Board agree with the date and time staff have chosen for the Parks Tour.*

*Curtola states that San Juan Unified School District (SJUSD) had approached MORPD staff regarding starting a lunch recreation program at Catherine Johnson Middle School.*

*Alcalay and Evans questions why staff are doing a lunch program instead of an afterschool program and what activities will staff be offered during that time.*

*Curtola explains that at the middle school there are three separate lunch times so Swanston Community Center staff will be there every day when the three-hour lunch occurs and will be doing a mix of recreational activities including sports and crafts to help children be more productive during their lunch breaks.*

*Alcalay is concerned if this is costing the District money and questions who are the staff that will oversee this program?*

*Curtola states that a budget was thought through for this program and with the amount the school is contributing MORPD will be breaking even. Curtola mentions that the current afterschool program staff at SCC will be running the lunchtime program.*

*Curtola continues to note other projects that recreation staff are currently preparing for including, conducting interviews for the MORPD Teen Advisory Board, which has six interested applicants and that the 14<sup>th</sup> annual Spooktacular at Swanston Community Center will be on October 27, from 6pm to 8pm.*

*Dahlberg mentions future events for MORPD including, a senior Halloween dance on Tuesday, October 25, a Thanksgiving luncheon for seniors on Wednesday, November 16, both to be held at MOCC as well as Rich Desmond's Community Meeting at SCC on Tuesday, October 18.*

*Hichborn states that the signage committee has been discussing colors and designs for the new branding that MORPD will be showcasing in the signage chosen for the Districts Parks. Hichborn notes that a timeline and progress reports have been created to aid the development of the signage design, which is set to be done at the end of March.*

*Director Alcalay requests that the MORPD website be updated to include the new signage being installed when the designs have been determined.*

**Discussion:**

10. Historical Reserve Fund Review.

*Barton states that in December 2021 the MORPD reserve was discussed however, staff wanted to wait until the next fiscal year before statistics and forecasts of the reserve were presented to the Board.*

*The Board and staff discuss the differences between the contingency budget, the reserve, and the proper way to use both funds.*

*The Board discusses if it would be more beneficial and transparent for the reserves to be portrayed in a percentage, as the state and county do, or in the full dollar amount.*

*Director Alcalay commends staff on an informative and transparent report.*

*The Board agrees to bring this discussion back to the next Advisory Board meeting in November.*

11. Next Advisory Board Meeting date.

*Staff states that the next Advisory Board meeting was set to be on Tuesday, November 8, following MORPD's schedule of holding meetings every second Tuesday of the month. This date will fall on Election day this year and staff is requesting a change to the date of the meeting.*

*The Board agrees and states that the next Advisory Board meeting will be held on Monday, November 7.*

**Action:** None.

**Staff Comments/Reports:** None.

**Next Regular Meeting:** Monday, November 7, 2022, at 6:00 pm. As of the date of this notice, social distancing measures are in effect due to the COVID-19 pandemic. Parties interested in participating in the public hearing should visit the District's website at <https://www.morpd.com/advisory-board-meetings> for current information on how to provide public comment.

**Adjourn: 7:52 pm.**

*Shayne Hawthorne*  
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Shayne Hawthorne, Clerk of Board

November 7, 2022  
Date