



**Advisory Board of Directors
Regular Meeting Minutes
Tuesday, February 13, 2018 at 6pm
Mission Oaks Community Center,
4701 Gibbons Drive, Carmichael, CA 95608**

Call to Order: 6pm by Chairperson Nguyen

Pledge of Allegiance:

Roll Call:

MORPD Directors Present: Nguyen, Morin, Donnelly, Saastad and Ontiveros

MORPD Staff Present: Barton, Newman, Ross, Paredes-Banville, Tierney and Quinata-Tinkler

Public Present: Deake Marshall

Chairperson's Comments: None

Board Comments/Discussion: Director Ontiveros and Morin will be absent on March 13.

Director Saastad enters at 6:05pm

Public Comment: None

Information:

1. Presentation of an \$1,800 check by Junior Tennis Fund of Sacramento representatives Joyce Williams and Jolene Stinemetz. JTF is extremely pleased with MORPD staff and Tennis Instructor Devin Knox for how the funds have been applied. MORPD is the only grant receiver that has received funds two years in a row. The tennis program is offered at Swanston Park during the After School Adventures program. The instructor has provided youth participating with a can of tennis balls, a racket and lessons.
2. Correspondence by staff.
3. Monthly Billing and Budget Report, FY 2017-18 Period 6, December 1-31, 2017 presented by staff.
4. District Administrators Report.

5. Administrative Division Report by Cindy Paredes-Banville. New software is being reviewed by staff that will join MORPD account receivables with account payables and will be functional with the County's SAP accounting system.
6. Recreation Division Report by Barry Ross.
7. Parks Division Report by TJ Newman. Sierra Oaks constructions totals came in at \$369,000. Tamara Quinata-Tinkler provides an update to staff and the Board about her services being provided. Tamara is meeting February 14 with Carmichael Recreation and Park District to discuss providing services to them. Superintendent Newman informs the Board that a letter has been sent to the Districts IT services provider, Symmetry, to discontinue their services at the end of their contract. Staff will be submitting a bid in April for new providers.
8. Photos of Interest by staff.

Discussion:

9. Senate Bill 5 California Drought, Water, Parks, Climate, Coastal Protection, and Outdoor Access for all Act of 2018.
Chairperson Nguyen and Director Donnelly request District Administrator Barton to confer with County Counsel about limitations of what staff and the Advisory Board can say to the public regarding SB5. There will be a period of time when Directors Nguyen and Saastad will not be able to discuss SB5 due to their employment status with the State. Chairperson Nguyen will abstain from any voting regarding SB5 amongst the Advisory Board.

Consent:

10. Approval of January 9, 2018 Regular Advisory Board Monthly Meeting Minutes.

Action: On a Motion by Director Ontiveros, seconded by Director Saastad, the Advisory Board of Directors voted to approve the January 9, 2018 Regular Advisory Board Monthly Meeting Minutes. Directors Morin, Donnelly, Ontiveros and Saastad approve the motion. Director Nguyen abstains, as she was absent during the January meeting.

Action:

11. Election of 2018 Advisory Board Officers and Committees.

Action: On a Motion by Director Nguyen, seconded by Director Saastad, the Advisory Board of Directors voted to approve appointing Rick Morin as the Advisory Board Chairperson for the remainder of 2018. Directors Donnelly, Ontiveros, Morin, Nguyen and Saastad approve the motion.

Action: On a Motion by Director Morin, seconded by Director Nguyen, the Advisory Board of Directors voted to approve appointing Jana Saastad as the Advisory Board Vice Chairperson for the remainder of 2018. Directors Donnelly, Ontiveros, Morin, Nguyen and Saastad approve the motion.

Action: On a Motion by Director Nguyen, seconded by Director Saastad, the Advisory Board of Directors voted to approve appointing Barney Donnelly as the Clerk of the Advisory Board for the remainder of 2018. Directors Donnelly, Ontiveros, Morin, Nguyen and Saastad approve the motion.

Action: On a Motion by Director Ontiveros, seconded by Director Saastad, the Advisory Board of Directors voted to continue the 2017 Committee Assignments for the remainder of 2018. Directors Donnelly, Ontiveros, Morin, Nguyen and Saastad approve the motion.

12 Adopt Advisory Board of Directors proposed 2018 Meeting Schedule.

Action: On a Motion by Director Donnelly, seconded by Director Ontiveros, the Advisory Board of Directors voted to adopt the proposed 2018 Meeting Schedule with a change to the March meeting. The Regular March meeting will be scheduled March 29. Directors Nguyen, Morin, Donnelly, Ontiveros and Saastad approve the motion.

13. Approve Contract for District Office Architectural and Engineering Services.

Action: On a Motion by Director Saastad, seconded by Director Donnelly, the Advisory Board of Directors voted to approve the proposed contract for the District Office Architectural and Engineering Services. Directors Nguyen, Morin, Donnelly, Ontiveros and Saastad approve the motion.

Staff Comments/Reports: None

Next Regular Meeting: Tuesday, March 29, 2018 at 6pm at Mission Oaks Community Center.

Adjournment: 7:15pm



Debra Tierney, Clerk of the Board

March 29, 2018
Date