



**Advisory Board of Directors  
Regular Meeting Minutes  
Tuesday, July 11, 2017 at 6pm  
Mission Oaks Community Center,  
4701 Gibbons Drive, Carmichael, CA 95608**

- Call to Order:** 6pm by Chairperson Nguyen
- Pledge of Allegiance:** Led by Director Saastad
- Roll Call:**
- MORPD Directors Present: Nguyen, Morin, Donnelly, Saastad and Ontiveros
- MORPD Staff Present: Barton, Newman, Ross, Paredes-Banville and Tierney
- Public Present: Sonia Ortega, SCI consulting, Ken Payne District Resident and Nicole Friedrich
- Chairperson's Comments:** Chairperson Nguyen appreciates the work of staff preparing the budget workshop information.
- Board Comments/Discussion:** Director Ontiveros inquires about the use of solar equipment by the District; is there equipment the District could be using? District Administrator Barton will look into offerings of solar equipment. Director Ontiveros also requests that the dead trees be removed. Director Newman addresses the dead trees down at Gibbons Park.  
Director Saastad requests staff inquire about a light being placed at the crosswalk at Swanston Park for pedestrians to use in order to cross the street safely.
- Public Comment:** None
- Information:**
1. Correspondence by staff.
  2. Monthly Billing and Budget Report, Period 11, May 1-31, 2017, presented by Director Paredes-Banville.
  3. District Administrators Report by Daniel Barton.
  4. Administrative Division Report by Director Paredes-Banville.
  5. Recreation Division Report by Director Ross, summer is busy; camps have been very busy with lots of kids enrolled.
  6. Parks Division Report by Director Newman, park tour July 21.

7. Photos of Interest by staff.

**Discussion:**

8. Budget workshop by Daniel Barton.

**Consent:**

9. Approval of June 13, 2017 Regular Advisory Board Meeting Minutes.

**Action:** On a Motion by Director Saastad, seconded by Director Donnelly, the Advisory Board of Directors voted to approve the consent item. Directors Nguyen, Morin, Donnelly, Ontiveros and Saastad approve the motion.

**Action:**

10. Approval Of Resolution 2017-04 Approving Engineer's Report, Confirming Diagram and Assessment and Ordering Levy of Assessment for Fiscal Year 2017-18 for the Park Maintenance and Recreation Improvement District of the Mission Oaks Recreation and Park District.

**Open Public Hearing for the Park Maintenance and Recreation Improvement District of the Mission Oaks Recreation and Park District at 6:30pm.**

**Public Comment:** Ken Payne, District resident voices his opinion, that school grounds should not be maintained with District funds. Requests that MORPD bifurcate school grounds from park grounds funding. San Juan Unified School District grounds should be maintained through the school district budget.

Director Nguyen informs Mr. Payne that staff does work closely with SJUSD. MORPD does have a joint use agreement with the school district, the recreation programs are held in the SJUSD's facilities at no cost.

Director Saastad requests that staff publicize the way the Districts dollars are being spent.

**Close Public Hearing for the Park Maintenance and Recreation Improvement District of the Mission Oaks Recreation and Park District. Time 7pm.**

**Action:** On a Motion by Director Donnelly seconded by Director Saastad, the Advisory Board of Directors voted to approve Resolution 2017-04 Approving Engineer's Report, Confirming Diagram and Assessment and Ordering Levy of Assessment for Fiscal Year 2017-18 for the Park Maintenance and Recreation Improvement District of the Mission Oaks Recreation and Park District. Directors Morin, Ontiveros, Donnelly and Saastad approve the motion. Director Nguyen opposes the motion.

11. Approval of Sierra Oaks School Park Construction Contract


**Action:** On a Motion by Director Saastad seconded by Director Ontiveros, the Advisory Board of Directors voted to approve the Sierra Oaks School Park Construction Contract. Directors Nguyen, Morin, Donnelly, Ontiveros and Saastad approve the motion.

**Staff Comments/Reports:** Staff suggests making a change to the mission statement by adding "community". The current Mission Statement is "Mission Oaks Recreation and Park District provides high quality recreation facilities and programs".

**Next Regular Meeting will be cancelled for** Tuesday, August 8, 2017. A special meeting is scheduled to be held August 1 to approve the FY 2017-18 budgets. Staff received a call from the County of Sacramento requesting the budget be submitted prior to August 8.

**Next Meeting:**           **Special meeting will be held Tuesday, August 1, 2017 at 6pm, at Mission Oaks Community Center.**

**Adjournment: 8:10pm**

  
\_\_\_\_\_  
Debra Tierney, Clerk of the Board

**October 10, 2017**  
Date