



**Advisory Board of Directors
Special Meeting Minutes
Tuesday, August 6, 2019 at 6pm
Mission Oaks Community Center
4701 Gibbons Drive, Carmichael, 95608**

- Call to Order:** 6pm by Chairperson Morin.
- Pledge of Allegiance:** Led by Director Morin.
- Roll Call:**
- MORPD Directors Present:** Morin, Donnelly, and Nguyen.
- MORPD Directors Absent:** Rothberg.
- MORPD Staff Present:** Barton, Paredes-Banville, Ross, Hichborn and Tierney.
- Public Present:** None.
- Chairperson's Comments:** None.
- Board Comments/Discussion:** Director Nguyen asks about National Night Out.
- Public Comment:** None.

Information:

1. Mission Oaks Recreation and Park District (MORPD) Park Patrol Reports by Daniel Barton.
2. Administrative Division Report; nothing to report.
3. Recreation Division Report by Barry Ross. National Night Out started at 5:30pm and will go until 8pm outside (Gibbons Park).
4. Parks Division Report by J.R. Hichborn.
5. Information Re: Statewide Community Infrastructure Program (SCIP) provided by California Statewide Communities Development Authority (CSCDA) by Daniel Barton.

Discussion:

6. Administrative Leave Policy.

Director Donnelly is pleased that staff has removed the cash out terms that was included in the original policy presented in January 2017.

After discussion, it is determined that District Administrator Barton will speak to staff Thursday, August 8 to get their preference whether they wish to keep leave-time informal as it currently is or if they wish to change it to 40 hours of time off. This item will be placed on the September Agenda for further discussion. Barton will return with input from staff.

Consent:

7. Approval of July 23, 2019 Special Meeting Minutes

No Action taken: This item will be brought back in September with changes.

Changes requested include item #9 on page two (2), it states ‘\$.77 cents;’ please change to ‘\$0.77.’ Also, to change ‘\$52.07’ to include ‘\$52.07 per single family equivalent benefit unit.’

Action Items:

8. Approve Proposed Mission Oaks Recreation and Park District General Fund Budget (336A) for FY 2019-20.

Action: After discussion, on a Motion by Director Nguyen, seconded by Director Donnelly, the Advisory Board of Directors voted to approve the Proposed Mission Oaks Recreation and Park District General Fund Budget (336A) for FY 2019-20. Directors Morin, Donnelly and Nguyen approve the motion. Director Rothberg is absent.

An additional \$100,000 was placed in the Recreation budget to develop teen programs. It was split up by adding \$20,000 to salaries, \$10,000 to advertising and \$70,000 to recreation programs.

9. Approve Proposed Mission Oaks Maintenance & Improvement District Budget (336B) for FY 2019-20.

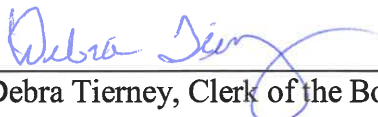
Action: After discussion, on a Motion by Director Donnelly, seconded by Director Nguyen, the Advisory Board of Directors voted to approve the Proposed Mission Oaks Maintenance & Improvement District Budget (336B) for FY 2019-20. Directors Morin, Donnelly, and Nguyen approve the motion. Director Rothberg is absent.

Staff Comments/Reports: None

Next Meeting: Tuesday, September 10, 2019 at 6pm at Mission Oaks Community Center.

Adjournment:

7:10pm



Debra Tierney, Clerk of the Board

October 8, 2019
Date