



**Advisory Board of Directors  
Regular Monthly Meeting Minutes  
Tuesday, November 13, 2018 at 6pm  
Mission Oaks Community Center  
4701 Gibbons Drive, Carmichael, 95608**

- Call to Order:** 6:10pm by Chairperson Morin
- Pledge of Allegiance:** Led by Chairperson Morin
- Roll Call:**
- MORPD Directors Present: Morin, Nguyen and Ontiveros
- MORPD Directors Absent: Donnelly
- MORPD Staff Present: Barton, Paredes-Banville, Ross, Giammona and Tierney
- Public Present: None
- Chairperson's Comments:** None
- Board Comments/Discussion:** Chairperson Morin requested that Sean LaTour from Project Life report back after receiving funding. Director Ontiveros inquires if MORPD has a leash law; he has noticed a lot of unleashed dogs. MORPD does have a leash law. Staff explain that all dogs are not supposed to be off lease in our parks. MORPD does have a dog park at Eastern Oak Park that we can refer them to if they want their dogs to run off leash.
- Public Comment:** None
- Closed Meeting:** 6:15pm Public Meeting Adjourned.

**Closed Meeting:** PUBLIC EMPLOYEE PERFORMANCE EVALUATION  
(Gov. Code section 54957(b)(1) District Administrator)

- Re-Open Meeting:** Public Meeting reopens at 6:30pm. There is no business to report. Chairperson Morin requests a closed meeting be scheduled on the December agenda at the start of the meeting.

**Information:**

1. Correspondence by staff.
2. Monthly Billing and Budget Report, FY 2018-19 Period 3, September 1-30, 2018 presented by staff.
3. District Administrators Report by Daniel Barton; contacting vendors for prices for the report Director Donnelly requested.
4. Administrative Division Report by Cindy Paredes-Banville; there is a Personnel Committee Meeting on Wednesday, November 14 at 5pm to discuss the Longevity Policy. Next a Facilities Meeting will be scheduled to review applicants for the Oversight Committee. There were eight applications received for the Oversight Committee positions.  
Cindy reports that she attended the California Special District Association (CSDA) training in Lake Tahoe two weeks ago taking advantage of a day-long session on Policy, Procedures and Task writing. She suggests the District remove Procedures from the Policy Manual.
5. Recreation Division Report by Barry Ross; MORPD/SCIP fundraiser on Saturday night raised over \$22,000.
6. Parks Division Report by Dan Giammona; he publicly acknowledged the donation of Crape Myrtle Trees by Ms. Kiki Econome. A permit was obtained from Sacramento County to remove the Heritage Blue Oak Tree that had structural damage. It will be replaced with a couple of trees.
7. Photos of Interest by staff.

**Consent:**

8. Approval of October 18, 2018 Special Advisory Board Meeting Minutes.

**Action:** After discussion, on a Motion by Director Nguyen, seconded by Director Ontiveros, the Advisory Board of Directors voted to approve the October 18, 2018 Special Advisory Board Meeting Minutes. Directors Morin, Ontiveros and Nguyen approve the motion. Director Donnelly is absent.

**Discussion:**

9. Discussion of SCERS Membership Resolution and Policy.

**Action:**

10. Acceptance of bid and award of Gibbons Park Pathway Project.

**Action:** After discussion, on a Motion by Chairperson Morin, seconded by Director Nguyen, the Advisory Board of Directors voted to accept the bid and award of Gibbons Park Pathway Project and accepts the base bid and alternates 1 & 3. Directors Morin, Nguyen and Ontiveros approve the motion. Director Donnelly is absent.

11. Approve renewal of Custodial Services Contract with City Wide Maintenance.

**Action:** After discussion, on a Motion by Director Nguyen, seconded by Director Ontiveros, the Advisory Board of Directors voted to approve the renewal of the existing Custodial Services Contract with City Wide Maintenance. Directors Morin, Nguyen and Ontiveros approve the motion. Director Donnelly is absent.

12. Approve renewal of Landscape Management Services Contract with Jensen Landscape Services.

**No Action taken:** It was discovered that this item was added after the agenda was prepared. A new agenda was sent out, but it did not include the renewal of Landscape Management Services Contract with Jensen Landscape Services when it was posted online. This item will be carried over to December 11.

**Staff Comments/Reports:** None

**Next Regular Meeting:** Tuesday, December 11, 2018 at 6pm at Mission Oaks Community Center.

**Adjournment: 7 pm** Debra Tierney December 11, 2018  
Debra Tierney, Clerk of the Board Date