



**Advisory Board of Directors
Regular Meeting Minutes
Tuesday, October 27, 2020 at 6 pm
Via Zoom Meeting ID, 884 1936 6595**

- Call to Order:** 6:02 pm by Chairperson Rothberg.
- Pledge of Allegiance:** Announced by Chairperson Rothberg.
- Roll Call:**
- MORPD Directors Present:** Rothberg, Evans, Todd and Alcalay.
- MORPD Director Absent:** Nguyen.
- MORPD Staff Present:** Barton, Ross, Hichborn, Tierney and Ballis.
- Public Present:** None.
- Chairperson's Comments:** None.
- Board Comments/Discussion:** None.
- Public Comment:** None.

Announcement by Chairperson: Members of the public may address the Board on District topics not listed on this agenda. It is a violation of state law for the Board to discuss or act on non-agenda items. Board members may only briefly ask clarifying questions or refer matters to staff. Speakers are limited to three (3) minutes.

Consent:

1. Approval of October 13, 2020 Regular Board Meeting Minutes.

Action: After discussion, on a Motion by Director Todd, seconded by Director Evans, the Advisory Board of Directors voted to approve the October 13, 2020 Regular Board Meeting Minutes. Directors Rothberg, Evans, Todd and Alcalay approve the motion. Director Nguyen was absent.

Action:

2. Approve the reorganization of the Administrative Division, adopting proposed title and salary changes.

The Personnel Committee recommends changing the title of Finance Superintendent to Finance Manager, the Office Manager/Clerk of the Board to Administrative Services Manager, and to create an Administrative Assistant position to assume the duties of the Clerk of the Board. The committee recommends adopting Option 4 of the wage scale as presented. The committee also recommends that the board consider whether

the current step increase system should be a merit system with the yearly performance review and should be considered along with the employees' position and pay increase.

Action: After discussion, on a Motion by Director Rothberg, seconded by Director Evans, the Advisory Board of Directors voted to approve the reorganization of the Administrative Division, adopting proposed title and salary changes. Directors Rothberg, Evans, Todd and Alcalay approve the motion. Director Nguyen was absent.

3. Award Landscape Services Contract.

The Facilities Committee recommends awarding the Landscape Services contract to Brightview Landscape Services for the annual amount of \$225,548. The contract will commence December 1, 2020 and shall end on November 30, 2023. The District reserves the option to extend the contract for up to two (2) additional annual renewal periods for the annual cost of \$220,542.

Action: After discussion, on a Motion by Director Alcalay, seconded by Director Evans, the Advisory Board of Directors voted to award the Landscape Services contract to Brightview Landscape Services. Directors Rothberg, Evans, Todd and Alcalay approve the motion. Director Nguyen was absent.

Staff Comments/Reports:

Next Regular Meeting: Tuesday, December 8, 2020. The November 10 meeting is cancelled. As of the date of this notice, social distancing measures are in effect due to the COVID-19 pandemic. Parties interested in participating in the public hearing should visit the District's website at <https://www.morpd.com/advisory-board-meetings> for current information on how to provide public comment.

Adjournment:

6:20 pm

Debra Tierney
Debra Tierney, Clerk of Board

December 8, 2020
Date