



**Advisory Board of Directors  
Regular Meeting Minutes  
Tuesday, June 13, 2023, at 6:00 pm  
Via Zoom Meeting ID: 848 2130 5518  
4701 Gibbons Drive, Carmichael, CA 95608**

- Call to Order:** 6:00 pm by Vice Chair Michael Alcalay.
- Pledge of Allegiance:** Announced by Vice Chair Michael Alcalay.
- Roll Call:**
- MORPD Directors Present:** Alcalay and Rothberg.  
Evans arrived at 6:25pm.
- MORPD Directors Absent:** Brown Todd and Bannister.
- MORPD Staff Present:** Barton, Curtola, Friedrich, Adams, Erwing and Hawthorne.
- Public Present:** Ed Espinosa and Anthony Hernandez of Francisco and Associates, and Megan Leyds and Kevin Koshik of KYA Group.
- Chairperson's Comments:** Thanks staff for continuing the maintenance and improvement of the pickleball courts since they are used so often.
- Board Comments/Discussion:** Rothberg appreciates staff maintaining the parks and notes that he's recently spoken with individuals who have continuously used Mission Oaks parks for 30 years and appreciate what the District does.
- Announcement by Chairperson:** Members of the public may address the Board on District topics not listed on this agenda. It is a violation of state law for the Board to discuss or act on non-agenda items. Board members may only briefly ask clarifying questions or refer matters to staff. Speakers are limited to three (3) minutes.
- Public Comment:** None.
- Consent:**
1. Approval of May 9, 2023, Regular Board Meeting Minutes.
  2. Mission Oaks Recreation and Park District Park Patrol Reports for May 2023 from Fulton El Camino Police, Sacramento County Sheriff Off Duty Patrol and Tiger Security.
  3. Monthly Budget Reports, April 1-30 Period 10, FY 2022-23.
  4. Administrative Division Report.
  5. Recreation Division Report.
  6. Parks Division Report.
  7. Staff Work Plans.

**ACTION:** After discussion, on a Motion by Director Evans, seconded by Director Rothberg, the Advisory Board of Directors voted to approve all consent items. A roll call vote was taken.

AYES: Alcalay, Rothberg, and Evans.

NOES: 0

ABSENT: Brown Todd and Bannister.

ABSTAIN: 0

**Action:**

8. Approval of Resolution No. 2023-06 Approving the Fiscal Year 2023-24 Engineer's Report, Confirming Diagram and Assessments and Ordering the Levy of Assessments for Fiscal Year 2023-24 for the Mission Oaks Parks and Recreation Maintenance and Improvement District.

*Rothberg questions how the District neighbors are informed of the raising of the assessment fee.*

*Anthony Hernandez of Francisco and Associates states that along with the information being posted in the online agenda and in each centers display cases outside; it was also posted in the Carmichael Times on May 26.*

**ACTION:** After discussion, on a Motion by Director Evans, seconded by Director Rothberg, the Advisory Board of Directors voted to approve Resolution 2023-03 directing preparation of the Engineer's Report for the Mission Oaks Parks and Recreation Maintenance and Improvement District for Fiscal Year 2023-24. A roll call vote was taken.

AYES: Alcalay, Rothberg, and Evans.

NOES: 0

ABSENT: Brown Todd and Bannister.

ABSTAIN: 0

9. Discuss and approve the installation of Dish Network equipment at Eastern Oak Park.

*Director Alcalay requests Barton updates the current chain link fence to hide the equipment, so as to look visibly appealing for park patrons.*

**ACTION:** After discussion, on a Motion by Director Evans, seconded by Director Rothberg, the Advisory Board of Directors voted to approve the installation of Dish Network equipment at Eastern Oak Park. A roll call vote was taken.

AYES: Alcalay, Rothberg, and Evans.

NOES: 0

ABSENT: Brown Todd and Bannister.

ABSTAIN: 0

10. Approve awarding the Swanston Park DG pathway project to KYA Group.

**ACTION:** After discussion, on a Motion by Director Evans, seconded by Director Rothberg, the Advisory Board of Directors voted to approve awarding the Swanston Park DG pathway project to KYA Group. A roll call vote was taken.

AYES: Alcalay, Rothberg, and Evans.

NOES: 0

ABSENT: Brown Todd and Bannister.

ABSTAIN: 0

11. Review and adopt the revised Dress Policy 2500.  
**ACTION:** After discussion, on a Motion by Director Rothberg, seconded by Director Alcalay, the Advisory Board of Directors denied adopting the revised Dress Policy 2500. A roll call vote was taken.

AYES: Alcalay, Rothberg.

NOES: Evans

ABSENT: Brown Todd and Bannister.

ABSTAIN: 0

*Alcalay Motions to Reconsider.*

*Evans questions why a policy is needed and why can't staff create a handbook instead.*

*Board members and staff explain the necessity of having a policy in place for dress code and appearance.*

**ACTION:** After discussion, on a Motion by Director Rothberg, seconded by Director Alcalay, the Advisory Board of Directors voted to approve adopting the revised Dress Policy 2500. A roll call vote was taken.

AYES: Alcalay, Rothberg and Evans

NOES:

ABSENT: Brown Todd and Bannister.

ABSTAIN: 0

12. Approval of Resolution 2023-05 transferring \$350,000 from the Mission Oaks Impact Fees Fund 336I to the General Fund 336A.

**ACTION:** After discussion, on a Motion by Director Evans, seconded by Director Rothberg, the Advisory Board of Directors voted to approve Resolution 2023-05 transferring \$350,000 from the Mission Oaks Impact Fees Fund 336I to the General Fund 336A. A roll call vote was taken.

AYES: Alcalay, Rothberg, and Evans.

NOES: 0

ABSENT: Brown Todd and Bannister.

ABSTAIN: 0

**Information/Reports/Presentation:**

13. Recreation Report. (Verbal)  
*Curtola introduces two new staff members, Derrick Erwing and Chelsey Adams, MORPD's recreation supervisors. Barton introduces Nicole Friedrich as the new Admin Services Manager.*

*Board members welcome new staff members.*

14. History of updating the MORPD signage plan.  
*Barton gives background of developing the MORPD signage plan.*

*Director Alcalay states that the signage plan has gone through a rigorous process and a multitude of public meetings to determine the best way to update District signage and logos.*

**Discussion:** None.

**Staff Comments/Reports:** None.

**Next Regular Meeting:** Tuesday, August 1, 2023, at 6:00 pm. As of the date of this notice, social distancing measures are in effect due to the COVID-19 pandemic. Parties interested in participating in the public hearing should visit the District's website at <https://www.morpd.com/advisory-board-meetings> for current information on how to provide public comment.

**Adjourn: 7:26 pm.**

*Shayne Hawthorne*  
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Shayne Hawthorne, Clerk of Board

August 1, 2023  
Date