



**Advisory Board of Directors
Regular Meeting Minutes
Tuesday, February 8, 2022 at 6 pm
Via Zoom Meeting ID: 817 8554 3136**

- Call to Order:** 6 pm by Chairperson Rothberg.
- Pledge of Allegiance:** Announced by Chairperson Rothberg.
- Roll Call:**
- MORPD Directors Present:** Rothberg, Evans, and Todd. Director Alcalay was absent
- MORPD Staff Present:** Barton, Hichborn, Woodland, Tierney, Curtola, Dahlberg, and Hawthorne.
- Public Present:** Brandon Thomas and Chris Cooper.

Chairperson's Comments:

Board Comments/Discussion:

Announcement by Chairperson: Members of the public may address the Board on District topics not listed on this agenda. It is a violation of state law for the Board to discuss or act on non-agenda items. Board members may only briefly ask clarifying questions or refer matters to staff. Speakers are limited to three (3) minutes.

Public Comment: None

Closed Meeting: 6:01-6:40 – Nothing to report.

Consent:

1. Approval of January 11, 2022 Regular Board Meeting Minutes.
2. Adopt Resolution 2022-02, Authorizing Remote Teleconference Meetings for February 15, 2022, to March 16, 2022.
3. Mission Oaks Recreation and Park District Park Patrol Reports for January 2022 from Fulton El Camino Police, Sacramento County Sheriff Off Duty Patrol.
4. Monthly Budget Reports, December 1-31, Period 6, FY 2021-22.
5. Administrative Division Report.
6. Recreation Division Report.
7. Parks Division Report.

Action: After discussion, on a Motion by Director Todd, seconded by Director Evans, the Advisory Board of Directors voted to approve all consent items. A roll call vote was taken. Directors Rothberg, Evans and Todd approve the consent items.

Information/Reports/Presentation:

8. SHOP program presentation. (Verbal)

Staff introduces Branden Thomas and Chris Cooper from the SHOP program at SCC.

Thomas notes that the program stands for Safety, Health, Opportunities, Practice and that it is a 6-week program in place to aid at-risk, system involved youth.

Cooper states that the curriculum contains peer-provided classes and follow up support from instructors through in person meetings and multi-media messaging.

Board Members applauds instructors and question what is the teaching policy? Cooper states that the program is an open-door policy and has no boundary on who is considered a student, contact is kept no matter how long a student has been out of the program. Cooper states that they keep in contact to help students reach their set goals within 6 months.

Director Alcalay inquires if the program is categorized as a nonprofit organization?

Cooper states that the program is categorized as a nonprofit organization through the Health and Education Council.

Director Alcalay suggests added visibility for the program on the District website as a partner.

Director Rothberg recommends the instructors return in 6 months to give an update about the program and possibly bring a graduate of the program to give an inside testimonial.

Staff and instructors agree to return in six months for an update on the class.

9. Personnel Committee Report. (Verbal)

Director Evans summarizes the items discussed at the Personnel Policy Committee meeting.

Director Todd explains the need to separate the policy into sections to be able to update it with an appropriate amount of discussion and review before it is approved.

Director Alcalay questions why the minutes weren't included in the Board packet and doesn't agree with the wording of "approval" included in the agenda. Staff notes that the minutes from past meetings can be include in the Board packet to help Board members with remembering what was discussed in previous Committee Meetings. Staff state that they will be more careful when choosing wording for the agenda, noting that the Board is the only group allowed to approve changes.

10. Staff work plans.

Staff requests input from Board members regarding new staff work plan section in the agenda and how often should the work plans be included in the agenda.

Director Rothberg suggests adding more commentary into the work plans with context around the items.

Board members all agree that they want to hear from staff regarding updates in each division.

Discussion:

11. Review/Discuss policy 2704.1 (B), vacation request.

Staff reviews what was discussed at the Personnel Policy Committee meeting.

Director Alcalay questions why this policy is being changed. Staff state the policy hasn't been updated in several year and they are requesting this policy be updated with clear parameters regarding how many days before vacation a notice is required and for how long the vacation can last.

Director Alcalay recommends adding the date each section of policy is approved by the Board, to know exactly when the policy was last updated.

Staff agree with the recommendation and will add the date to policy that is approved.

12. Review/Discuss Agenda reformatting.

Staff explain reasoning for changes to the agenda.

Board members note that they are unsure of the new formatting, specifically the Staff Work Plan section, since they find it informative and constructive to hear updates from staff regarding ongoing projects. Staff states they will discuss ideas to incorporate both the written work plan and verbal division reports.

Action: None.

Staff Comments/Reports: Staff notes that February 16th, 2022, the mask mandate in Sacramento County will end, however, signs will remain stating anyone unmasked entering an MORPD center is self-attesting that they have been fully vaccinated. The Board suggests staying consistent with Sacramento County mandates and suggestions.

Next Regular Meeting: Tuesday, March 8, 2022 at 6 pm. As of the date of this notice, social distancing measures are in effect due to the COVID-19 pandemic. Parties interested in participating in the public hearing should visit the District's website at <https://www.morpd.com/advisory-board-meetings> for current information on how to provide public comment.

Adjourn: 7:50 pm.

Shayne Hawthorne

Shayne Hawthorne, Clerk of Board

February 8, 2022
Date