



**Advisory Board of Directors  
Regular Meeting Minutes  
Tuesday, September 11, 2018 at 6pm  
Mission Oaks Community Center,  
4701 Gibbons Drive, Carmichael, CA 95608**

**Call to Order:** 6pm by Chairperson Morin

**Pledge of Allegiance:** Led by Director Ontiveros

**Roll Call:**

MORPD Directors Present: Morin, Donnelly and Ontiveros

MORPD Directors Absent: Nguyen

MORPD Staff Present: Barton, Paredes-Banville, Friedrich, Giammona and Tierney

Public Present:

**Chairperson's Comments:** Chairperson Morin welcomes visitors.

**Board Comments/Discussion:** None

**Public Comment:** None

**Information:**

1. Correspondence by staff.
2. Monthly Billing and Budget Report, FY 2018-19 Period 1, July 1-31, 2018 presented by staff.
3. District Administrators Report by Daniel Barton
4. Administrative Division Report by Cindy Paredes-Banville.
5. Recreation Division Report by Nicole Friedrich.
6. Parks Division Report by Dan Giammona. Two positions open in the Parks Division; a Parks System Technician and a Parks Maintenance Worker II.
7. Photos of Interest by staff.

**Consent:**

8. Approval of August 7, 2018 Regular Advisory Board Monthly Meeting Minutes

**Action:** After discussion, on a Motion by Director Donnelly, seconded by Director Ontiveros, the Advisory Board of Directors voted to approve the August 7, 2018 Regular Advisory Board Monthly Meeting Minutes. Directors Morin, Donnelly and Ontiveros approve the motion. Director Nguyen is absent.

**Discussion:**

- 9. Presentation by Daniel Barton Re: NRPA Performance Report and Demographics.

Director Donnelly is very impressed with the NRPA report. Staff still need to gather an internal look for a local prospective.

Director Ontiveros suggests after a report is received that a committee review the information and bring a recommendation to the Advisory Board.

District Administrator Barton will report in October the cost of hiring a company to gather and analyze data regarding the users of Mission Oaks Parks.

**Action:**

- 10. Approve modifications to the Gibbons Park Irrigation System Upgrade plans and specifications

Parks Superintendent Giammona reviewed the project more in depth. He did not feel the project was accomplishing everything needed. Meetings were held with staff, architects and engineers. It was determined that there is poor water pressure throughout Gibbons Park and all solutions in the plans were effective for the south area of the park but not the north area. He is proposing separating the irrigation system in the park into two sections, north and south. This could be accomplished by adding a mainline to connect the systems, which will provide even distribution and flow of water.

There will be no need for a 4-inch mainline, only a 3-inch mainline is necessary.

A booster pump will be added to add pressure to both the south and the north area.

The long watering window will be resolved now by having two separate systems that will water the park in half the time.

Will add irrigation controllers and a two-wire system, which will also be a benefit.

The original plan was \$362,000. Making these changes will cost a little less at \$359,000 and will not require a 4-inch mainline.

**Action:** After discussion, on a Motion by Director Ontiveros, seconded by Director Donnelly, the Advisory Board of Directors voted to approve the modifications to the Gibbons Park Irrigation System Upgrade plans and specifications for the initial stage of the project and approve the project to proceed to bid. Directors Morin, Donnelly, and Ontiveros approve the motion. Director Nguyen was absent.

**Staff Comments/Reports:** None

**Next Regular Meeting:** Tuesday, October 9, 2018 at 6pm at Mission Oaks Community Center.

**Adjournment: 6:30 pm**

  
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Debra Tierney, Clerk of the Board

October 9, 2018  
Date