



ADVISORY BOARD OF DIRECTORS  
MINUTES, REGULAR MONTHLY MEETING  
TUESDAY, APRIL 6, 2010  
DISTRICT OFFICE, 3344 MISSION AVENUE

**BOARD MEMBERS IN ATTENDANCE**

DAVID BOLLAND, CHAIRPERSON  
MICHAEL ALCALAY, VICE CHAIRPERSON  
ERIC MILSTEIN, CLERK  
JOHN SKOJEN  
DENISE CURL

**STAFF MEMBERS IN ATTENDANCE**

DEBBY WALKER, DISTRICT ADMINISTRATOR  
MARK KOLLER, DIRECTOR, REC & MKTG DIVISION  
CINDY PAREDES BANVILLE, DIRECTOR, ADMIN DIV  
T. J. NEWMAN, DIRECTOR, PARKS DIVISION  
DEBRA TIERNEY, OFFICE MANAGER

PUBLIC IN ATTENDANCE: MIKE CHANG AND MARY SHILTS FROM SCI GREEN

**AGENDA**

**I. CALL TO ORDER**

CHAIRPERSON BOLLAND CALLED AN EXECUTIVE SESSION TO ORDER AT 4:30 P.M. FOR THE FIRST OF TWO SESSIONS FOR THE ANNUAL PERFORMANCE APPRAISAL OF Ms. WALKER, DISTRICT ADMINISTRATOR.

THE REGULAR MEETING WAS CALLED TO ORDER AT 6:30, AT WHICH TIME; CHAIRPERSON BOLLAND ANNOUNCED THAT MS. WALKER WAS INVITED TO MEET WITH THE BOARD IN EXECUTIVE SESSION AT THE MAY 11 MEETING.

**II. CHAIRPERSON'S REPORT. NONE**

**III. COMMENTS & REPORTS FROM CITIZENS & ORGANIZATIONS ON ITEMS OF INTEREST TO THE PUBLIC, BEFORE OR DURING THE BOARD'S CONSIDERATION OF ANY ITEM THAT IS WITHIN ITS SUBJECT MATTER JURISDICTION. NONE**

**IV. CORRESPONDENCE -NONE**

**V. CONSENT ITEMS**

**A. BILLING REPORT**

**ACTION:** FOLLOWING A BRIEF DISCUSSION OF SEVERAL INVOICES, DIRECTOR MILSTEIN MADE A MOTION, SECONDED BY MS. CURL, TO APPROVE THE BILLING REPORT AS PRESENTED. THE MOTION WAS APPROVED.

**B. MINUTES OF MEETING, MARCH 2**

**ACTION:** THE MINUTES OF THE MEETING WERE APPROVED BY A MOTION FROM MR. MILSTEIN, SECONDED BY MS. CURL. THE MOTION WAS APPROVED.

**VI. ACTION ITEMS**

**A. NEW BUSINESS**

**1. APPROVAL OF RESOLUTION MORPD 2010-03 DIRECTING PREPARATION OF THE ENGINEER'S REPORT FOR THE PARK MAINTENANCE AND RECREATION IMPROVEMENT DISTRICT**

**ACTION:** DIRECTOR ALCALAY MADE A MOTION, SECONDED BY DIRECTOR CURL, TO APPROVE THE RESOLUTION DIRECTING SHILTS CONSULTING GROUP, INC. TO BEGIN PREPARING THE ENGINEER'S REPORT REQUIRED FOR THE DISTRICT'S FY 2010-11 ASSESSMENT LEVY.

**2. ENERGY & RESOURCE EFFICIENCY REPORT PRESENTATION**

MS. SHILTS AND MR. CHANG FROM SCI GREEN PRESENTED A REPORT TO THE BOARD THAT WAS A COLLABORATIVE EFFORT WITH DISTRICT STAFF ON A PRO BONO BASIS. IT OUTLINED THE VARIOUS EFFICIENCIES THAT COULD BE REALIZED THROUGH A JOINT EFFORT OF SCI GREEN AND THE DISTRICT.

AFTER DISCUSSION, IT WAS DECIDED THE SUBJECT REQUIRED ADDITIONAL ANALYSIS OF THE POTENTIAL VALUE IN ADOPTING THE REPORT RECOMMENDATIONS FOR FUTURE

SAVINGS IN ENERGY AND RESOURCES. THE BOARD REQUESTED STAFF MEET WITH THE SUSTAINABILITY COMMITTEE TO DISCUSS THE REPORT AND PREPARE A RECOMMENDATION TO BE MADE FOR THE BOARD'S APPROVAL AT A SUBSEQUENT MEETING.

- 3, AGREEMENT WITH ARDEN LITTLE LEAGUE  
DIRECTOR ALCALAY MADE A MOTION, SECONDED BY DIRECTOR MILSTEIN, TO APPROVE AN AGREEMENT WITH ARDEN LITTLE LEAGUE FOR USE OF HOME BASE FIELD FACILITIES AT VALLEY OAK PARK. THE MOTION WAS APPROVED.

**VII. ITEMS FROM BOARD MEMBERS. NONE**

**VIII. DISCUSSION OF DIVISION REPORTS**

PURCHASE OF KAWAI PIANO. MR. KOLLER EXPLAINED THAT A REPLACEMENT PIANO HAD BEEN PURCHASED FOR THE MISSION OAKS COMMUNITY CENTER. AFTER A BRIEF DISCUSSION, IT WAS DECIDED THAT THE INFORMATION PROVIDED IN THE BOARD REPORT SHOULD MORE ACCURATELY REFLECT THAT THE DISTRICT'S ASSESSMENT DISTRICT ADMINISTRATOR, SCI CONSULTING GROUP, HAD OFFERED A SUGGESTION TO STAFF THAT IT MIGHT BE APPROPRIATE TO PURCHASE THE EQUIPMENT USING ASSESSMENT DISTRICT FUNDS.

THE DIRECTORS BRIEFLY DISCUSSED THE DRAFT ENVIRONMENTAL IMPACT REPORT FOR THE PROPOSED CITY OF ARDEN ARCADE INCORPORATION. MS. WALKER EXPLAINED THAT THE PUBLIC REVIEW PERIOD WOULD CLOSE APRIL 10, AND EACH BOARD MEMBER COULD OFFER THEIR INDIVIDUAL COMMENTS AS THE DISTRICT HAD NOT TAKEN A POSITION IN SUPPORT OR OPPOSITION TO THE PROPOSAL.

FIRE STATION FACILITY. MR. NEWMAN EXPLAINED THE SACRAMENTO METROPOLITAN FIRE DISTRICT TRANSFERRED THE GRANT DEED FOR THE SURPLUS PROPERTY AT 1616 MISSION AVENUE TO THE DISTRICT ON MARCH 1. THE UTILITIES HAVE BEEN TRANSFERRED TO THE DISTRICT. STAFF IS SEEKING A COST ESTIMATE TO REPLACE THE WINDOWS, AND AS SOON AS THE TELEPHONE AND COMPUTER SYSTEMS HAVE BEEN INSTALLED, AN ALARM SYSTEM WILL BE ACTIVATED; AFTER WHICH, PLANS WILL BE MADE FOR THE PARKS MAINTENANCE DIVISION STAFF TO OCCUPY THE BUILDING.

**XI. COMMITTEE REPORTS:**

BELOW IS A SCHEDULE OF THE COMMITTEE MEETINGS.

MAY 11

4:30 EXECUTIVE SESSION: BOARD MEETS WITH DEBBY TO COMPLETE THE REVIEW

6:00 BOARD MEETING

JUNE 1

4:30 SUSTAINABILITY COMMITTEE MEETING

6:00 BOARD MEETING

JULY 6

4:30 PROGRAM & MARKETING COMMITTEE MEETING

6:00 BOARD MEETING

AUGUST 3

4:30 FINANCE COMMITTEE (TENTATIVE, BASED UPON COUNTY TIMELINE)

6:00 BOARD MEETING

SEPTEMBER 7

4:30 PERSONNEL COMMITTEE MEETING (REVIEW POLICY MANUAL UPDATE PROPOSALS)

6:00 BOARD MEETING

**XII. FUTURE AGENDA ITEMS**

- PRELIMINARILY APPROVING THE ENGINEER'S REPORT AND PROVIDING NOTICE OF HEARING FOR *PARKS AND RECREATION MAINTENANCE*
- APPROVAL OF BID FOR AUDITING SERVICES, FY 2008/09 - FY 2010/2011 – JUNE
- APPROVAL OF BID FOR ASPHALT OVERLAY
- APPROVAL OF BID FOR NEW FLOOR OVERLAY IN THE MOCC SHUFFLEBOARD COURT ROOM

- REVISED NEXUS STUDIES

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**XIII. NEXT REGULAR MEETING/PUBLIC HEARING: (RESCHEDULED) MAY 11, 2010, DISTRICT OFFICE**  
4:30 P.M. EXECUTIVE SESSION  
6 P.M., REGULAR MEETING

**XIV. ADJOURNMENT: 8:38 P.M.**

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