



Advisory Board of Directors
Minutes, Regular Meeting: **Tuesday, March 2, 2010**

Location: Conference Room, District Office
3344 Mission Avenue, Carmichael, CA

Board Members in Attendance

David Bolland, Chairperson
Michael Alcalay, Vice Chairperson
Eric Milstein, Clerk
John Skoien
Denise Curl

Staff Members in Attendance

Debby Walker, District Administrator
Mark Koller, Director, Recreation & Mktg Division
Cindy Paredes Banville, Director, Administrative Division
T. J. Newman, Director, Parks Division
Debra Tierney, Office Manager

Public in attendance:

Mike Saigeon, Jesse Davis and Robert Peters, Deputies, Sacramento County Sheriff's Department

AGENDA: REGULAR MEETING

- I. **Call to order:** 6 p.m.
- II. **Chairperson's Report:**
Chairman Bolland reported that the Sustainability Committee met with staff at 4:30 p.m. prior to the meeting (a report will be provided to the board for the next meeting).
- III. **Comments & reports from citizens & organizations on items of interest to the public, before or during the board's consideration of any item that is within its subject matter jurisdiction - None**
- IV. **Correspondence - None**
- V. **Consent items**
 - A. Billing Report
After discussion, Director Alcalay made a motion, seconded by Director Milstein, to approve the billing report as presented. The motion was approved.
 - B. Minutes of meeting, January 26
Director Alcalay made a motion, seconded by Director Milstein, to approve the minutes as presented. The motion was approved.
- VI. **Action Items**
 - A. **New Business**

#1 Park Patrol Report

Deputy Mike Saigeon presented information (copies are part of the official minutes) on the activities the patrol officers have experienced in district parks and facilities in the past year, and described the interaction that officers have had with the school district's Safe Schools programs and officers and how that program supports safety in parks, such as the removal of graffiti at school sites and neighborhoods.

The Board commended Deputy Saigeon on the work the park patrol team is doing.

#2 Approval of Bid for Benefit Assessment Engineering and Professional Assessment Administration Services

Director Curl made a motion, seconded by Director Skoien, to approve the lowest responsive bid submitted by SCI Consulting Group in the amount of \$13,500 for each of three fiscal years, 2010-11; 2011-12; and 2012-2013, for work relative to the district's assessment district. The motion was approved.

#3 New County Operational Area Agreement

Director Alcalay made a motion, seconded by Director Skoien, to adopt Resolution 2010-02 approving the county's new agreement for coordination of resources, information, and priorities during emergency events.

VII. Items from board members

Wilhaggin Neighborhood Association. The board discussed several issues in support of neighborhood association, which could include some type of assistance with law enforcement services in the area and annual membership in the association. The board took no action at this time.

VIII. Discussion of division reports

Administrative Services Division, Fiscal Year 2009-10 Mid-Year Budget Revisions. Ms. Walker reported that, at a suggestion from the district's budget analyst, it would not be necessary to submit the mid year changes, which were approved at the March meeting, to the board of supervisors. It was determined that the changes only reflected adding funds to the Contingency Appropriation and not a change in expenditures. Staff will adjust appropriations in the divisional budgets and suspend funding new projects until Fiscal Year 2010-2011.

XI. Committee reports

Marketing and Program Committee. Staff requested a meeting with the committee's members; Mr. Koller will contact Directors Skoien and Curl to schedule a meeting.

XII. Future agenda items

- Chicken Ranch Slough Creek Rehabilitation Plan
- Energy & Resource Efficiency Report Presentation by SCI Green
- Resolution Authorizing Engineers Report for Assessment District Proceedings, FY 2010-11
- Approval of Bid for Seal Coating of Asphalt Areas District-wide
- Annual Board Discussion of Performance Appraisal of District Administrator – April
- Annual Performance Appraisal of District Administrator - May

XIII. Next regular meeting: April 6, 2010 – 6 p.m.

Upon a request by Chairperson Bolland, staff will poll the other directors to learn whether it would be convenient to reschedule the regular May meeting from May 4 to May 11.

XIV. Adjournment;

Director Alcalay made a motion, seconded by Director Bolland, to adjourn the meeting at 7:30 p.m. The motion was approved.

David Bolland, Chairperson

Michael Alcalay, Vice Chairperson

Eric Milstein, Clerk

John Skoien, Director

Denise Curl, Director