



AGENDA
Facilities Committee Meeting
3 pm, Tuesday, June 29, 2021

Due to the State of California's shelter in place orders our Advisory Board of Directors Meeting will be held remotely via Zoom Meetings
(The Zoom platform is ADA compliant).

Due to the current closure of the District Office, meeting materials will be available online at MORPD.com.

The public may attend and make a public comment by visiting:

<https://us02web.zoom.us/j/82375402248?pwd=V3VmWlJMYnBtSkZOQ2lMRE9QS01Udz09>

Join Zoom Meeting ID: 823 7540 2248, Passcode: 448047

You may also call in to 1-669-900-9128 US San Jose, (***long distance rates may apply***)

Staff: Daniel Barton, JR Hichborn, Debra Tierney, and Darren Woodland
Committee Members: Robert Evans and Michael Alcalay

****Denotes agenda items with attached information***

1. Review and approve Minutes from the May 19, 2021 Facilities Committee meeting *
2. Eastern Oak Park Fencing (East Entrance) *
3. Sport Court Fencing *
4. Removing Basketball Hoop *
5. Moving Futsal Court *
6. Permit for Organized Futsal Events *
7. Private Security *
8. Cinderblock Sound Wall *

This agenda was posted and available for public review at the District Office, 3344 Mission Avenue, Carmichael, CA 95608; at Mission Oaks Community Center, 4701 Gibbons Dr., Carmichael, CA 95608; and at Swanston Community Center, 2350 Northrop Way, Sacramento, CA 95825 at least 72 hours in advance of the Facilities Meeting, in accordance with the Ralph M. Brown Act. The agenda is also available online at morpd.com. *Signed June 25, 2021 Debra Tierney, Clerk of the Board.*



**Facilities Committee Meeting
Minutes**

4:30 pm, Wednesday, May 19, 2021
Via Zoom Meeting ID: 838 9578 5356

Staff Present: Daniel Barton, J.R. Hichborn, Debra Tierney, Darren Woodland and Riva Ballis

Committee Members Present: Robert Evans and Michael Alcalay

Call to order 4:30 pm

1. Review and approve Minutes from the March 3, 2021 Facilities Committee meeting.
Minutes approved.
2. Eastern Oak Park neighbors' concerns.
Public attending: Ross and Annemarie Villegas, Wendy Pouliot and Stephen Mandell. All spoke to issues with noise from music being played on the basketball courts, noise from play on the futsal and pickleball courts, balls going into their yards, after hours play and security. They are against lighting the pickleball courts, it will extend play and park hours.
Director Alcalay summarizes the discussion and asks that staff research the following:
 - 1) Research possibility of gating the entire park.
 - 2) Research the operating hours for the futsal courts, pickleball courts and picnic areas. Research the policy for deposits on the picnic areas.
 - 3) Research the cost of adding a sound/brick wall between the park and the impacted neighbors.
 - 4) Research building new fences around the pickleball and futsal courts to prevent people from climbing into the courts.
 - 5) Research and hopefully remove the basketball courts or the basketball nets.
 - 6) Research moving the futsal court to the other side of the park and removing the basketball court.
 - 7) Research whether the organized groups that use our courts should require a permit. This should be moved to the top of the list.*A discussion took place regarding hiring security for additional hours to patrol EOP. A plan of action will be brought back to the committee categorized in short, mid, and long-term plans with associated costs and a realistic timeline.*

A short-term plan will be brought back in 30 days.

Director Alcalay recognizes that before the park was revitalized, there wasn't much traffic in the park. Several new amenities were added to the park that increased traffic in the park. When the Gibbons Park is revitalized, staff may consider moving some of the amenities to the larger regional park where they can be accommodated.

3. Acoustic study at Eastern Oak Park.

This item was discussed, recommendations will be included in the seven items listed above.

4. MORPD Park Signage standards.

The Facilities Committee is in favor of staff's signage site plan, replacing and adding signs over a three-year period. Staff will create a plan identifying five parks per year to receive new signage. The yearly cost is estimated to be \$26,000. Staff will add the plan to the Capital Improvement Project list and take it to the Finance Committee for approval, then the Facilities Committee will recommend the plan to the Advisory Board of Directors.

5. MORPD Park Patrol services.

Staff will continue to research the different options of security services and which may be more beneficial to the parks. The Committee recommends staff hire armed security for a short time, 30-60 days during July and/or August as a test. The test sites should be for the three parks that present a higher risk: Mission North, Swanston Park, and Eastern Oak Park.

Adjourned 6:15 pm

STAFF REPORT



DATE: June 21, 2021

TO: MORPD Facilities Committee

FROM: J.R. Hichborn, Parks Superintendent

SUBJECT: Eastern Oak Park Fencing (East Entrance)

BACKGROUND:

The Facilities Committee requested that staff get pricing for fencing on the east side of Eastern Oak Park. This would essentially create an environment where the park is fenced entirely.

DISCUSSION:

Crusader fence came out to Eastern Oak Park to give us a quote for gating the east side of Eastern Oak Park, where most of the patrons enter the premises. To build six-foot-tall chain link fence, 276 linear feet on the east side of the Park will be approximately \$57,120.00 (see attachment A). While a fence at the front of the park may keep some people out, the aesthetics of Eastern Oak Park would be detrimental to the overall look of the park.



Tuesday, June 22, 2021

Project: Eastern Oak Park – iron

We are pleased to submit our quotation to furnish and install the following:

1. Install approx. 276LF of 6' tall 2-rail commercial panels
 - Install (3) panic gates
- Total: \$57,120.00

Acknowledgements:

Qualifications:

- This bid document and all of its terms and conditions shall be incorporated into any contract or subcontract between Subcontractor and G.C. or Owner in relation to the project on which this bid or proposal is issued. The terms of this bid document shall control and take precedence over any terms in any other writing, contract or subcontract entered between Crusader Fence Co. and G.C. and/or Owner for this project which conflict with or are different than the terms herein. This is a material term and acceptance of this Bid or Proposal expressly includes acceptance of this term.
- Proposal is based on two move-ins, addition move-ins shall be charged at \$2,300 each.
- Site shall include unencumbered access to fence lines for an all-season truck and installation equipment (i.e. Bobcat) for material delivery and work performance. If hand-digging is required as a result of poor access, Crusader Fence requires a F.C.O. by G.C. or Owner and will result in additional cost.
- Crusader Fence is not responsible for damage to landscape or objects within 10' of fence line.
- Staking of fence line shall be laid out by G.C. or Owner prior to Crusader Fence mobilization. Staking shall include all end, corner, and gate locations complete with finished grade elevations. Clearing, grading, grubbing or staking of the fence line is not included in this proposal.
- Locating of non-USA member utilities is not included in bid. Private sub-surface locating services can be added with additional cost. The G.C., Owner, and their representatives shall indemnify and hold Crusader Fence harmless from any and all liabilities and/or damage resulting from unmarked non-USA member utilities. If any underground utility is within 3 feet of fence footings, hydro-vac and/or any other means to safely avoid utility strikes will require a F.C.O. by G.C. or Owner. Hand-digging to avoid underground utility strikes is excluded.
- Non-drillable post holes will require a signed F.C.O. by G.C. or Owner and will result in additional costs. All post holes will be drilled with a 9,000 lbs (max. size) drilling machine using a 20 min. drill time (max. time) upon refusal to determine if holes are non-drillable independent of soils report.
- Crusader Fence is not responsible for any disturbance of existing environmental contaminants.
- All posts set in concrete slabs, walls, bridge decks, etc. are to be set prior to setting concrete; or they must be blocked out or sleeved by G.C. or Owner.
- Any construction schedule shall be made in consultation with Crusader Fence and shall provide adequate time to perform all work during normal working hours based on an eight-hour day. Crusader Fence is not responsible for liquidated damages if insufficient time has been allocated by G.C. or Owner.
- Core drilling, saw cutting, concrete/asphalt patching, spoils haul-off, permits or fees, engineering calculations are not included in this proposal.
- This bid proposal factors in a discounted cost which allows for a maximum of a 5% retention. This retention is due and payable 60 days after acceptance of Crusader Fence's completed work.
- All power, wiring and conduits to be ran by others. Crusader Fence will set, test and run all limit switches. Any and all integration of machines inside the building, if needed, will be done by others. Fire department locks/devices will be installed by Crusader Fence Company if they are on job site the same day as installation but they will be procured by the owner. No traffic control included.
- Bond rate - .65% on first \$500K, .52% next \$2M, .45% next \$2.5M (No bond expense included in bid) Insurance - \$2M G/L, \$1M Worker's Compensation.
- Crusader Fence Co. requires a letter of intent within 14 days to honor bid submission.

Authorization: By signing below, you authorize Crusader Fence Company to proceed with quoted work with associated qualifications.

Printed Name: _____

Title: _____

Signature: _____

Date: _____

Billing Contact Name: _____

Billing Ph. #: _____

Billing Email: _____

Very respectfully,

Austin Del Chiaro

Industrial Estimator/Project Manager

STAFF REPORT



DATE: June 21, 2021
TO: MORPD Facilities Committee
FROM: J.R. Hichborn, Parks Superintendent
SUBJECT: Sport Court Fencing

BACKGROUND:

The Facilities Committee requested that staff get pricing for a “no climb” chain link fence around the futsal court. The current fence is very easy to climb and the gated area is shorter than the rest of the fence. The pickleball courts are surrounded by a 12-foot standard chain link fence, except for the main entrance onto the courts. That section only has a four-foot standard chain link gate. Due to the size of this gate, locking the pickleball courts is extremely hard to do.

DISCUSSION:

Crusader fence came out to Eastern Oak Park, at staff’s request, to give a quote for replacing the entire fence around the Futsal Court with a 12-foot “no climb” fence, and installing a 12-foot fence with six-foot gates at the entrance to the pickleball courts.

To build the 10-foot “no climb” fence around the Futsal Court, the District would need to spend \$62,991.00 (see attachment A).

To build a 12-foot-tall standard chain link gated area at the entrance to the pickleball courts, the District would need to spend \$6,497.00 (see attachment B).



Tuesday, June 22, 2021

Project: Eastern Oak Park – height & fabric upgrade

We are pleased to submit our quotation to furnish and install the following:

1. Install approx. 356LF of 10' tall 1" black mesh & posts
2. Install (2) new gates to match existing opening

Total: \$62,991.00

Acknowledgements: Windscreen & netting to be removed by others prior to the arrival of Crusader Fence Company and reinstalled by others. Signs removed & reinstalled by others. Existing posts will be upsized & sleeved over, no digging.

Crusader will attempt to reuse existing rails.

Qualifications:

- This bid document and all of its terms and conditions shall be incorporated into any contract or subcontract between Subcontractor and G.C. or Owner in relation to the project on which this bid or proposal is issued. The terms of this bid document shall control and take precedence over any terms in any other writing, contract or subcontract entered between Crusader Fence Co. and G.C. and/or Owner for this project which conflict with or are different than the terms herein. This is a material term and acceptance of this Bid or Proposal expressly includes acceptance of this term.
- Proposal is based on two move-ins, addition move-ins shall be charged at \$2,300 each.
- Site shall include unencumbered access to fence lines for an all-season truck and installation equipment (i.e. Bobcat) for material delivery and work performance. If hand-digging is required as a result of poor access, Crusader Fence requires a F.C.O. by G.C. or Owner and will result in additional cost.
- Crusader Fence is not responsible for damage to landscape or objects within 10' of fence line.
- Staking of fence line shall be laid out by G.C. or Owner prior to Crusader Fence mobilization. Staking shall include all end, corner, and gate locations complete with finished grade elevations. Clearing, grading, grubbing or staking of the fence line is not included in this proposal.
- Locating of non-USA member utilities is not included in bid. Private sub-surface locating services can be added with additional cost. The G.C., Owner, and their representatives shall indemnify and hold Crusader Fence harmless from any and all liabilities and/or damage resulting from unmarked non-USA member utilities. If any underground utility is within 3 feet of fence footings, hydro-vac and/or any other means to safely avoid utility strikes will require a F.C.O. by G.C. or Owner. Hand-digging to avoid underground utility strikes is excluded.
- Non-drillable post holes will require a signed F.C.O. by G.C. or Owner and will result in additional costs. All post holes will be drilled with a 9,000 lbs (max. size) drilling machine using a 20 min. drill time (max. time) upon refusal to determine if holes are non-drillable independent of soils report.
- Crusader Fence is not responsible for any disturbance of existing environmental contaminants.
- All posts set in concrete slabs, walls, bridge decks, etc. are to be set prior to setting concrete; or they must be blocked out or sleeved by G.C. or Owner.
- Any construction schedule shall be made in consultation with Crusader Fence and shall provide adequate time to perform all work during normal working hours based on an eight-hour day. Crusader Fence is not responsible for liquidated damages if insufficient time has been allocated by G.C. or Owner.
- Core drilling, saw cutting, concrete/asphalt patching, spoils haul-off, permits or fees, engineering calculations are not included in this proposal.
- This bid proposal factors in a discounted cost which allows for a maximum of a 5% retention. This retention is due and payable 60 days after acceptance of Crusader Fence's completed work.
- All power, wiring and conduits to be ran by others. Crusader Fence will set, test and run all limit switches. Any and all integration of machines inside the building, if needed, will be done by others. Fire department locks/devices will be installed by Crusader Fence Company if they are on job site the same day as installation but they will be procured by the owner. No traffic control included.
- Bond rate - .65% on first \$500K, .52% next \$2M, .45% next \$2.5M (No bond expense included in bid) Insurance - \$2M G/L, \$1M Worker's Compensation.
- Crusader Fence Co. requires a letter of intent within 14 days to honor bid submission.

Authorization: By signing below, you authorize Crusader Fence Company to proceed with quoted work with associated qualifications.

Printed Name: _____

Title: _____

Signature: _____

Date: _____

Billing Contact Name: _____

Billing Ph. #: _____

Billing Email: _____

Very respectfully,

Austin Del Chiaro

Industrial Estimator/Project Manager



Tuesday, June 22, 2021

Project: Eastern Oak Park - gap filler

We are pleased to submit our quotation to furnish and install the following:

1. Install approx. 10LF of 10' tall 1 3/4" mesh 11GA galv
2. Install (1) approx. 12' dbl swing (match existing opening)

Total: \$6,497.00

Acknowledgements: Existing posts will be sleeved over with one size bigger from existing posts and will be approx. 10' tall. Entrance to court will be blocked off for one day.

Qualifications:

- This bid document and all of its terms and conditions shall be incorporated into any contract or subcontract between Subcontractor and G.C. or Owner in relation to the project on which this bid or proposal is issued. The terms of this bid document shall control and take precedence over any terms in any other writing, contract or subcontract entered between Crusader Fence Co. and G.C. and/or Owner for this project which conflict with or are different than the terms herein. This is a material term and acceptance of this Bid or Proposal expressly includes acceptance of this term.
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Signature: _____

Date: _____

Billing Contact Name: _____

Billing Ph. #: _____

Billing Email: _____

Very respectfully,

Austin Del Chiaro

Industrial Estimator/Project Manager

STAFF REPORT



DATE: June 21, 2021
TO: MORPD Facilities Committee
FROM: J.R. Hichborn, Parks Superintendent
SUBJECT: Removing Basketball Hoop

BACKGROUND:

The Facilities Committee discussed the removal of the basketball hoop at Eastern Oak Park. The committee highlighted that there are far more amenities at Eastern Oak Park than any other neighborhood park within the Mission Oaks boundaries. The committee was sympathetic to the amount of activity generated by all the new amenities near neighboring houses.

DISCUSSION:

Before removing any park amenities, park patrons have become accustomed to utilizing, the issue should be brought before the full board and agendaized, so that the public has a chance to speak on the issue. Signage should be posted on-site prior to the board meeting, to notify patrons of the situation. The basketball court is used regularly by park goers.

There is only a half-court located at Eastern Oak Park, so full-court pickup games do not happen there. The court is more commonly used for shoot around sessions.

STAFF REPORT



DATE: June 21, 2021
TO: MORPD Facilities Committee
FROM: J.R. Hichborn, Parks Superintendent
SUBJECT: Moving Futsal Court

BACKGROUND:

The Futsal Courts are approximately twenty feet from neighbor's fence line. The activity from the Futsal Courts have negatively impacted the quality of life for the neighbors due to the proximity of the courts. Futsal balls have been kicked into neighbors backyards, and park-goers have been known to climb neighbors fences and trespass into backyards. The noise from the courts in the afternoons exceed 55 decibels for extended periods of time. The Facilities Committee asked staff to investigate pricing to have the futsal courts moved to a different location.

DISCUSSION:

Staff have not yet been able to find a contractor to remove and install a new Futsal Court. The project would likely need to be broken up between several contractors. First, the existing courts will need to be demolished and replaced with some sort of aesthetically pleasing amenity. Second, a company would need to grade and compact an area prior to pouring any sort of surfacing. The compaction rate of the sub-surfacing will need to be done by a professional, as this is the best way to prevent surface cracks. Next a contractor would need to pour either a concrete or asphalt surface for the new courts. Finally, two more contractors would need to paint the surfacing and install fencing around the courts.

This project would require an RFP, due to its price and complexity. Staff would need to recruit the help of a project engineer in writing the RFP and a project manager in implementing all the required permits and steps needed to accomplish the project. All work would need to be done at a prevailing wage rate and if the total project amount exceeds \$500,000 Sacramento County would be the authorized agent for the projects oversight.

STAFF REPORT



DATE: June 21, 2021
TO: MORPD Facilities Committee
FROM: J.R. Hichborn, Parks Superintendent
SUBJECT: Permit for Organized Futsal Events

BACKGROUND:

During the May 2021 Facilities Committee Meeting, residents expressed their displeasure of an organized futsal event during an evening at Eastern Oak Park. Staff had no record of any user group permitted to host an event at the Futsal Courts. The Committee directed staff to see who the user group was and to find out why they were hosting an unauthorized event in the park.

DISCUSSION:

Staff was able to contact the user group discussed in last month's Facilities Committee Meeting. The user group is called Futsal Factory. They have agreed to obtain a permit through the District before holding any further futsal events at Eastern Oak Park. The group is enthusiastic about working with the District in the future.

STAFF REPORT



DATE: June 21, 2021
TO: MORPD Facilities Committee
FROM: J.R. Hichborn, Parks Superintendent
SUBJECT: Private Security

BACKGROUND:

During the May 2021 Facilities Committee Meeting, the committee members discussed the idea of having security at some of the District's more sensitive parks. The goal was that there would be an officer to ensure that patrons left the park at dusk. The security officers would also inform patrons if rules were being broken such as excessively loud music, dogs off-leash and unauthorized events in the park.

DISCUSSION:

Staff reached out to Tiger Security, located in Sacramento, to acquire costs for a security officer to roam District parks with security issues. For one (1) unarmed officer working five (5) days a week, for six (6) hour shifts. The hourly rate would be \$26.75 or \$3,477.50 per month (see attachment A).

Per District policy 13004 (B), the District may purchase goods or **services** over \$10,000 and under \$25,000 with receiving three (3) written quotes. Meaning the District could do a six (6) month trial period with a private security company, provided that two (2) additional quotes were acquired by staff.

This line item expense would come out of the general fund budget (20 2571 00 security services). Currently an additional \$21,000 would need to be added to this line item to support additional security.

Tiger Security



(916) 720-1229

www.Tiger-Security.org

05/24/2021



Tiger Security Proposal



for
Mr. JR Hichborn
of
Mission Oaks Recreation Parks Department



Patrol Hours:
3pm to 9pm

BILL RATE

Unarmed Officer Hourly Rate: \$26.75

Day/Hours	Officers(s)	Daily Hrs.	Daily Cost	Weekly est. Cost	Monthly est. Cost
3pm to 9am	1 Unarmed Officer	6	\$160.50	\$802.50	\$3,477.50
Holiday pay is paid on federal holidays only, at time and a half, not estimated in this proposal. Patrolled parks must be inside an eight (8) mile radius, an addition small fee if not.					

Honored Federal Holidays (*Bill Rate: \$40.13 per hour*):

- New Year's Day
- Martin Luther King Jr. Day
- President's Day
- Cesar Chavez Day
- Memorial Day
- Independence Day
- Labor Day
- Veterans Day
- Thanksgiving
- Christmas Day

Unarmed Officers will:

- Observe and Report
- Secure the facility
- Patrol designated areas as instructed
- Call local police, when needed
- Will engage with all violators
- Apprehend and arrest all who violate park policies



(916) 720-1229
www.Tiger-Security.org

Any questions please feel free to call Tiger Security at (916) 720-1229, we are here for you.

TIGER SECURITY

We want your business, our prices will make you consider us, but our work ethic will make you keep us as your security company!



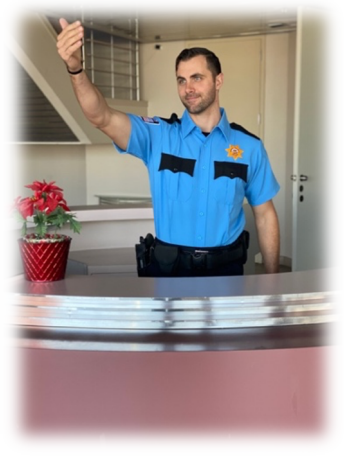
(916) 720-1229
www.Tiger-Security.org

Tiger Security
3925 Power Inn Road, Sacramento, CA 95826

The look you want!



We do the job with integrity and conviction, to protect and serve our client and their patrons. With over 100 plus years in federal, local bounty hunting and state law enforcement, we can do the job. Our owner, Mr. Bryan Martin, is a retired state peace officer. He has walked the walk and talked the talk. He is committed to serving you with pride and knowledge. We all share his beliefs. So let us protect what is most valuable to you.



STAFF REPORT



DATE: June 21, 2021

TO: MORPD Facilities Committee

FROM: J.R. Hichborn, Parks Superintendent

SUBJECT: Cinderblock Sound Wall

BACKGROUND:

The Facilities Committee requested that staff get pricing for a cinderblock sound wall to run along the homes adjacent to the sport courts and picnic areas at Eastern Oak Park. The Sport Courts have become a noise pollutant for the neighboring homes at the park. Residents have participated in multiple public meetings and have formally requested that the Park District address the noise issue.

DISCUSSION:

Staff reached out to the KYA Group for costs on constructing a 10-foot-high cinderblock sound wall running 420 linear feet. This would stretch across five residential parcels neighboring the north side of Eastern Oak Park. To construct this sound wall, the District has received a verbal estimate of approximately \$97,000.

After meeting with neighbors on site to discuss some of the items brought up during the May 2021 Facilities Committee Meeting, they expressed concerns that transients may move in between the sound wall and their fence. A request was made to potentially have the sound wall made flush to the courts themselves.

An alternative to a cinderblock sound wall would be vegetation along the north end of the park. As discussed in the May Facilities Committee Meeting, evergreen shrubs or trees would be the most effective in reducing sound to the neighboring properties.